

American Academy of Audiology Outreach Grant Application Rubric

Applicant Name: _____

Amount Requested: _____

Rater Signature: _____

Section 1: Applicant Information		
	YES- 1 pt	NO- 0 pts
1. Is the member/ will the member be a current AAA member at time of activity execution?		
2. Is the member currently in good standing with AAA?		
4. Is the member's Outreach Activity Proposal included?		
3. Is the member's detailed budget included?		
5. Is the member's demographic information included?		
6. Is the member qualified and/or have the mentorship available to execute the proposed activity?		
Section Points:		

Section 2: Outreach Activity Proposal				
<i>Criteria</i>	<i>Excellent- 6 pts</i>	<i>Good- 4 pts</i>	<i>Average- 2 pts</i>	<i>Below Average- 0 pts</i>
Activity Date and Type (Local, state, national)	·Date and type are listed	· Only date or time is listed	· Information listed and unclear	· No information listed
Description of the nature of the outreach activity	·Description is clearly outlined and thorough	·The description is complete	· The description is vague and unclear	· The description is incomplete
Rationale as to how the activity supports the Academy's focus of outreach to providers	·Rationale for how the activity supports AAA's mission of outreach to providers is clear and thorough	·Rationale is listed	·Rationale is vague	·No rationale is listed
Measurable goals (at least 1)	·2 or more clear and measurable goals are listed	·1-2 clear and measurable goals are listed	· One measurable goal is listed or goals listed are unclear	· No measurable goals are listed
Outcomes and Long-term Tracking	·Proposal has long-term tracking of measurable goal to demonstrate change	·Proposal has a pre- and post-activity assessment to demonstrate functional change	·Proposal has a post- activity assessment to demonstrate change	· No mechanism to track change
Total Points:				
			Section Points:	

Section 3: Budget				
<i>Criteria</i>	<i>Excellent- 6 pts</i>	<i>Good- 4 pts</i>	<i>Average- 2 pts</i>	<i>Below Average- 0 pts</i>
Itemized list of expenses related to proposal and supporting documentation	·Budget and itemized list are completed in full	·Budget and itemized list is present and lacks detail	· Budget or itemized list are incomplete	· No budget or itemized list are present
List of Allowable expenses	·All allowable expenses are listed and detailed	·Allowable expenses are listed but lack detail	· Allowable expenses are incomplete	·No allowable expenses are present or expenses are inappropriate
Total Points:				
			Section Points:	

Section 4: Recommendation

Comments:

Total Points:	
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Total Possible Points = 48
 Excellent Proposal 35+ points
 Good Proposal =22- 34 points
 Average Proposal = 20 Points

Approved

Denied

Amount Awarded: _____