

**COMPLAINT FORM FOR ALLEGED
NONCOMPLIANCE WITH THE AAA CODE OF ETHICS**

DATE: _____

COMPLAINANT (Individual filing the complaint - *required*):

Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Primary Telephone: _____ Alternate telephone: _____

Primary Email: _____ Alternate Email: _____

RESPONDENT (Individual against whom the complaint is directed – *provide all known information*):

Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Primary Telephone: _____ Alternate telephone: _____

Primary Email: _____ Alternate Email: _____

In filing this complaint, I understand that:

- the complaint must be in writing and signed and must include any/all supporting documentation;
- anonymous complaints are not permitted;
- a complaint against an organization/employer is not permitted. An individual person must be named as Respondent.
- the Chair of the EPC may communicate with other individuals, agencies, and/or programs for additional information as may be required for Committee review during case deliberation.

COMPLAINANT SIGNATURE: (Check all the boxes below and sign)

- I have read the Academy [Code of Ethics](#) and cited the Principle(s) and/or Rule(s) that are allegedly in noncompliance by the member.
- I have enclosed a written letter summary of the facts on which this complaint is based.
- I have enclosed supporting documentation that corroborates and supports the allegations in the complaint.
- If this complaint was also filed with another organization (e.g., academic institution, licensing board, etc.), I have enclosed correspondence related to this filing, including current status/final resolution.
- I have attached or request a signed [Waiver of Confidentiality](#) to allow disclosure of my name and complaint details, which can be downloaded from.
- I affirm that the statements and information in this complaint are correct, complete, and truthful to the best of my knowledge and belief.

Signature of Complainant: _____ **Date:** _____

Note to Complainants who are Academy members: It is the duty of all Academy members to come forward with evidence of perceived noncompliance with the Code of Ethics. However, each Academy member should be mindful of his or her professional obligation regarding confidentiality and possible sanctions for abuse of complaint procedures. Your signature above signifies that the complaint is brought to the Ethical Practices Committee in good faith and not for the purpose of resolving private, business, legal, or other disputes for which more appropriate forums exist.

Send completed and signed complaint form and accompanying documentation to:

American Academy of Audiology
Chair, Ethical Practices Committee
11480 Commerce Park Dr., Suite 220
Reston, VA 20191
ethics@audiology.org

| | |
|--|--------------------|
| Office Use Only: | |
| Respondent's Membership status verified? | Yes _____ No _____ |
| Respondent's AAA Member ID #: | _____ |
| AAA Case #: | _____ |