

CE Provider Fees

| Number of Courses | Fee per Course (billed semiannually) |
|--------------------------|---|
| 1 course only | *No additional fee |
| 2-10 courses | \$145 |
| 11-20 courses | \$115 |
| 21-29 courses | \$75 |
| 30-59 courses | \$45 |
| 60-99 courses | \$28 |
| 100-199 courses | \$18 |
| 200-499 courses | \$13 |
| 500-999 courses | \$11 |
| 1000-1999 courses | \$10 |
| 2000-2999 courses | \$9 |
| 3000+ courses | \$8 |

*One course fee is waived if you only offer one course for the calendar year. If you offer more than one course, you would be charged for that course and any others.

CE Providers are invoiced for courses twice per year. Invoices will be emailed in August for courses approved/offered between January 1 and June 30, and in February of the following calendar year for all additional approved courses and courses offered between July 1 and December 31.

If an approval application was submitted for various dates and locations, and/or formats, each course offering will be counted individually. **The Academy must receive a reporting form for all approved courses regardless of the number of participants requesting CEUs, even if that amount is 0.** Ongoing online/on-demand courses will be counted based on the submission of program report forms, either monthly or quarterly for the year. The offering count is based on up to 12x's a year for monthly reporting, and up to 4x's a year for quarterly reporting, if the course is held throughout the whole year. An approved course that is cancelled and/or not offered for any reason will still count as an offering.

Payment will be due within 30 days of invoicing. If payment is not received in 30 days, the Academy will stop approving and recording courses until the fee is paid. Providers who do not submit payment within 30 days will be charged a late fee of \$150.