|  | FEDERAL REGULATIONS WITH COMPLIANCE STANDARDS FOR AUDIOLOGY  REVISED BY THE PRACTICE COMPLIANCE COMMITTEE 2016  Michael Dybka, Chair, Deb Abel, Randi L., Davis, Gretchen, Magee, Sarah J. Kahley, Margaret L. Kettler, , Kristin Krotz, , Cassie Thomas., AAA Board Liaison, Lisa Christensen, AAA Staff Liaison, Marilyn Richmond  |                                  |   |  |
|--|--|----------------------------------|---|--|
| Federal<br>Regulation                      | Regulation Description   | Compliance<br>Deadline           | AAA & Other Resources Access<br>to some links may require<br>an AAA password  | What's Included  |
| American with<br>Disabilities Act<br>(ADA) | Title I of the Americans with Disabilities Act of 1990 prohibits private employers, state and local governments, employment agencies and labor unions from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment. The ADA covers employers with 15 or more employees. | January 26, 1992<br>Amended 2008 | http://www.ada.gov/ Introduction to the Americans with Disabilities Act (ADA) U.S. Department of Justice Americans with Disabilities Act Home page ADA Primer for Small Business Revised ADA Regulations Implementing Title I and Title II 2010 ADA Standards for Accessible Design View a power point presentation reviewing the ADA Standards for Accessible Design | ADA overview ADA requirements for offices, patient access 2010 ADA Standards for Accessible Design |
| ADA  |  |                                  | http://www.ada.gov/effective-comm.htm   | Facts about ADA Effective communication requirements   |
| Anti-kickback<br>Statute (AKS)             | Section 1128B(b) of the Social Security Act (42 U.S.C. 1320a-7b(b)), previously codified at sections 1877 and 1909 of the Act, provides criminal penalties (felony) for individuals or entities that directly or indirectly, knowingly and willfully offer, pay, solicit or receive remuneration in order to induce business reimbursed under the Medicare or State health care programs.  | 1987                             | 2013 Office of the Inspector General Work Plan Fraud and Abuse Compliance Education PPT OIG Advisory Opinion on Free Hearing Testing to Medicare Beneficiaries (Oct. 2012) OIG Health Professional Roadmap to Avoiding Medicare/Medicaid Fraud and Abuse  | Anti-kickback Statute (AKS)  |

| Federal<br>Regulation             | Regulation Description   | Compliance<br>Deadline  | AAA & Other Resources Access<br>to some links may require<br>an AAA password   | What's Included                                   |
|-----------------------------------|--|---|--|---|
| AKS - Safe Harbors                |  | 1987, 1991, 1992,<br>1993, 1994, 1999                         | http://oig.hhs.gov/compliance/safe-<br>harbor-regulations/   | Safe Harbor regulations                           |
| Stark Laws                        | The Stark Law prohibits a <i>physician</i> (or an immediate family member) who has a " <i>financial relationship</i> " (including compensation and investment / ownership interests) with an entity from <i>referring</i> patients to the entity for "designated health services" covered by Medicare, unless an exception is available. In the event a proscribed referral is made and no exception is available, the entity performing the services is prohibited from submitting a claim for the services to Medicare program or billing any individual, third-party payer or other entity for the services.  Certain aspects of the Stark Law also apply to state Medicaid programs. Stark has limited applicability for audiologists. Designated Health Services (DHS) include hospital inpatient/outpatient services + CPT codes 92507& 92508(SLP codes); referral can be oral, written or electronic. | Stark I (1-1-92)<br>Stark II (12-6-95)<br>Stark III (12-4-07) | http://starklaw.org/   | Stark regulations                                 |
|                                   |  |   | Did You Know Many states have enacted their own Anti-Kickback and Stark laws? It is important to consult with a local attorney experienced in health-care law when considering any new arrangement or relationship with another health-care provider. For more information see the Web site of the state in which you practice for state Anti-Kickback and Stark laws applicable to the provision of health care in your particular state. | State Anti-kick- back and Stark laws              |
| Stark Laws and other federal regs |  |   | Ethics in Audiology (Second Edition) CEU Program AAA web site  | Legal and Ethical Issues in<br>Audiology Practice |

| Federal<br>Regulation  | Regulation Description  | Compliance<br>Deadline         | AAA & Other Resources Access<br>to some links may require a<br>AAA password  | What's Included  |
|--|---|--------------------------------|--|--|
| Center for<br>Medicare &<br>Medicaid<br>Services (CMS)             | US federal agency that administers Medicare, Medicaid and the Children's Health Insurance Program.  | July 30, 1965<br>June 25, 1997 | http://www.socialsecurity.gov/OP_Home/s<br>sact/title18/1861.htm<br>http://www.socialsecurity.gov/pubs/10043<br>.html#part1<br>http://www.cms.gov/manuals/downloads/c<br>lm104c12.pdf<br>http://www.cms.gov/manuals/Downloads/<br>bp102c15.pdf<br>http://www.cms.gov/LowCostHealthInsFa<br>mChild/                                       | Medicare statute (1861) Electronic Booklet Medicare Claims Processing Ma Chapters 12, 15 CHIP Home Page  |
| CMS -<br>Advanced<br>Beneficiary<br>Notice (ABN)                   | An ABN is required to bill a Medicare beneficiary for a Medicare allowed service that your practice suspects may be denied in this instance as not reasonable or necessary. | March 1, 2009                  | http://www.cms.gov/BNI/02_ABN.asp  | Advanced Beneficiary Notice<br>Directions on ABN utilization   |
| CMS - National<br>and Local<br>Coverage<br>Determinations<br>(LCD) | These are the coverage decisions set forth by CMS or by the Medicare Area Contractor.   | Sept, 26, 2003                 | http://www.cms.gov/DeterminationProcess/ http://www.cms.gov/DeterminationProcess/Downloads/8a.pdf http://www.cms.gov/DeterminationProcess/Downloads/FR09262003.pdf http://www.cms.gov/center/coverage.asp http://www.cms.gov/DeterminationProcess/02_howtorequestanNCD.asp http://www.cms.gov/DeterminationProcess/04_LCDs.asp#TopOfPage | Definition, flow chart, description of process, how to request a National Coverage Determination how to locate a Local Coverage Determination policy by state, contractor, or alphabetically |

| Federal<br>Regulation                                  | Regulation Description   | Compliance<br>Deadline           | AAA & Other Resources Access to some links may require a AAA password   | What's Included  |
|--|--|----------------------------------|---|--|
| CMS - Medicare<br>Enrollment and<br>Participation      | Audiologists must enroll in the Medicare program as either a participating or non-participating provider if accepting Medicare beneficiaries and must submit claims for covered Medicare services  | April 7, 2008<br>October 1, 2008 | http://www.socialsecurity.gov/OP_Home/ssact/title18/1861.htm https://www.cms.gov/Transmittals/downloads/AB01144.pdf http://www.cms.gov/manuals/downloads CMS - Medicare Enrollment and CMS - Medicare Enrollment and Participation Participation_C/clm104c01.pdf http://www.cms.gov/medicareproviders_upenroll/ http://www.cms.gov/CMSforms/downloads/CMS8551.pdf http://www.cms.gov/cmsforms/downloads/cms855r.pdf https://pecos.cms.hhs.gov/pecos/login.do http://gme.sites.medinfo.ufl.edu/files/2010/03/Physician-Guide-to-Medicare-Services.pdf https://www.cms.gov/manuals/downloads/pim83c04.pdf https://nppes.cms.hhs.gov | Program Memorandum AB-01-144, SSA 1861, Medicare Claims Processing Manual Ch. 1, 855I, 855R, PECOS online enrollment. Guide for Physicians, Medicare Fraud |
| CMS - Solicitation of<br>a Medicare Covered<br>Service | Section 1128A(a) of the Social Security Act (42 U.S.C. 1320a-7b(b)), previously codified at sections 1877 and 1909 of the Act, provides criminal penalties for individuals or entities that knowingly and willfully offer, pay, solicit or receive remuneration (defined as anything of value) in order to induce business reimbursed under the Medicare or State health care programs. Penalties include liability for civil money penalties (CMPs) of \$10,000 for each wrongful act. Note: punitive damages may be determined to be up to \$30,000. | August 2002                      | https://questions.cms.hhs.gov/app/answers/detail/a_id/6759/~/there-is-an-advertisement-in-my-local-newspaper-that-says-if-i-will-come-to-ahttp://www.oig.hhs.gov/fraud/docs/alertsandbulletins/SABGiftsandInducements.pdf http://oig.hhs.gov/fraud/docs/alertsandbulletins/2004/FA021904hospitaldiscounts.pdf   | Advertising<br>Gifts / Inducements   |

| Federal<br>Regulation   | Regulation Description   | Compliance<br>Deadline | AAA & Other Resources Access to some links may require a AAA password   | What's Included   |
|---|--|------------------------|---|---|
| CMS-Fraud and<br>Abuse  | The effort to prevent and detect fraud is a cooperative one that involves CMS, Medicare beneficiaries, Providers of Medicare services and State and Federal Agencies such as the Department of Health and Human Services Office of the Inspector General (OIG), the Federal Bureau of Investigation (FBI) and the Department of Justice (DOJ).   | December 19,<br>1994   | http://www.cignagovernmentservices.<br>com/jc/pubs/pdf/Chpt14.pdf<br>http://www.oig.hhs.gov/fraud/docs/ale<br>rtsandbulletins/121994.html   | OIG documents on fraud  |
| CMS - Medicare Gifts<br>and Inducements to<br>Beneficiaries Act | Restricts gifts and inducements that may be provided to beneficiaries, with the understanding that these may cause beneficiaries to seek services they otherwise would not.  | August 2002            | http://www.oig.hhs.gov/fraud/docs/ale<br>rtsandbulletins/SABGiftsandInducem<br>ents.pdf   |   |
|   |  | January 1, 2010        | http://www.audiology.org/practice/PQ RI/Pages/default.aspx https://www.cms.gov/PQRI/Download s/EligibleProfessionals.pdf  https://www.cms.gov/pqri/ http://www.facs.org/ahp/pqri/2010/201 Oregistryreqs.pdf | PQRI dedicated section on website   |
|   |  |                        | http://www.cms.gov/PQRI/03_How_To<br>_Get_Started.asp#TopOfPage   |   |
| CMS – Evaluation & Management (E&M) Codes                       | CMS – Physicians Quality Reporting Initiative (PQRI)   |                        | http://www.cms.gov/MLNProducts/downloads/eval_mgmt_serv_guide.pdf   | Use of E/M codes - these are statutorily excluded for audiologists when filing claims to Medicare |
| CMS- Documentation<br>Requirements                              | An audiologist should clearly and comprehensively document, for each patient in their individual medical record, the following:  * The physician order or referral and/or referral source  * The problem or complaint, detailed or comprehensive case history findings  * The result of any review of the patient's previous medical record  * The items provided or procedures performed  * The recommendation provided to the patient and/or the referral source | December 18,<br>2009   | http://www.cms.gov/manuals/downloads/clm104c12.pdf http://www.cms.gov/manuals/Downloads/bp102c15.pdf http://www.audiology.org/practice/reimbursement/medicare/Pages/default.aspx                            | Medicare Benefit Policy Manual<br>Chapters 12 and 15  |

| Federal<br>Regulation  | Regulation Description   | Compliance<br>Deadline  | AAA & Other Resources Access to some links may require a AAA password  | What's Included   |
|--|--|---|--|---|
| CMS - Update to<br>Audiology Policies  | This document outlines the audiology specific regulations related to incident to billing, physician orders, computerized testing, scope of practice, use of technicians and students, documentation and National Provider Identifier (NPI).  | April 1, 2008<br>October 1, 2008<br>February 29,<br>2008<br>August 18,2008<br>August 11, 2010 | https://www.cms.gov/transmittals/dow<br>nloads/R84BP.pdf<br>https://www.cms.gov/transmittals/dow<br>nloads/R1470CP.pdf<br>http://www.cms.gov/transmittals/dow<br>nloads/R129BP.pdf<br>http://www.cms.gov/transmittals/dow<br>nloads/R1550CP.pdf<br>https://www.cms.gov/mlnmattersarticles/downloads/MM6447.pdf | CMS Transmittals 84, 1470, 1550, 129 (audiology services)   |
| Electronic Health<br>Records (EHR) /<br>Electronic Medical<br>Records (EMR)    | EHR is an electronic system for storing and analyzing patient health data. The terms EMR (Electronic Medical Record) and EHR (Electronic Health Record) are used interchangeably. The EHR should be a complete electronic copy of the patient's record. EHR tend to be computerized medical records that are part of a stand-alone health information system that allows storage, retrieval and manipulation of records. |   | http://www.audiology.org/practice/reimbursement/medicare/Documents/electronic_health_records2.pdfhttp://www.cms.gov/EHRIncentivePrograms/  | Olsson, Frank and Weeda, PC opinion (2006) CMS Guidelines for EHR systems, downloads of related documents |
| False Claims Act<br>(FCA)  |  |   | http://www.audiology.org/practice/reimb<br>ursement/medicare/Documents/electronic<br>health_records2.pdf   | Olsson, Frank and Weeda, PC opinion (2006)  |
| Food & Drug<br>Administration (FDA)<br>Hearing Aid<br>Dispensing<br>Guidelines | These guidelines involve the required use of a medical clearance, medical waiver, and referral for the Red Flags of Ear Disease, the user brochure and the statements, which should be contained in a purchase agreement.  | August, 1977<br>April 1, 2009   | http://www.accessdata.fda.gov/scripts/cdrh/cfdocs/cfcfr/CFRSearch.cfm?fr=801.420 http://www.accessdata.fda.gov/scripts/cdrh/cfdocs/cfcfr/CFRSearch.cfm?FR=801.421 http://www.accessdata.fda.gov/scripts/cdrh/devicesatfda/index.cfm?st=cochlear%2Bimplants   | FDA Waiver Medical Clearance State licensure laws Warning Signs of Ear Disease                            |

| Federal<br>Regulation   | Regulation Description   | Compliance<br>Deadline   | AAA & Other Resources Access to some links may require a AAA password   | What's Included  |
|---|--|--|---|--|
| Federal Trade Commission (FTC) Red Flag & Address Discrepancy Rules (RFR) | This Rule requires that practices create and implement written identity theft prevention, detection and management policies and procedures in an attempt to protect their patients from identity theft including medical identity theft. While similar in nature to the privacy practices within HIPAA and the banking industry, the Red Flag Rule is designed to avert identity theft by ensuring that organizations are alert to signs that an identity thief is using someone else's identifying information fraudulently to obtain products or services, including medical care. | June 1, 2010 - extended January 11, 2011 - physicians and small business (less than 20 employees) may be exempt (9-14- 10)-  | audiology.org/practice_management/ compliance/ftc-red-flag-and-address- discrepancy- rule%E2%80%94effective-december- 31-2010  http://www.audiology.org/advocacy/c ongress-acts-federal-trade- commissions-ftc-red-flag-and- address-discrepancy-rule  http://www.ama- assn.org/amednews/2010/06/28/prl206 28.htm | overview  possible exemptions  |
| Health Insurance<br>Portability &<br>Accountability Act<br>(HIPAA)        | The Office for Civil Rights enforces the HIPAA Privacy Rule, which protects the privacy of individually identifiable health information; the HIPAA Security Rule, which sets national standards for the security of electronic protected health information; and the confidentiality provisions of the Patient Safety Rule, which protects identifiable information being used to analyze patient safety events and improve patient safety.  These regulations surround the transaction and code sets, privacy, NPI, EIN/TIN (unique identifiers), security, and HI-TECH Standards.  | October 16, 2003<br>(Transaction and<br>Code Sets)<br>April 14, 2003<br>(Privacy)<br>April 21, 2005<br>(Security)<br>January 1, 2011<br>and January 1,<br>2013(HITECH) | https://webportal.audiology.org/Purchase/ProductDetail.aspx?Product_code=6fa19f1d-9136-e311-b59c-984be173585f  http://www.audiology.org/practice_manage_ment/compliance/how-do-i-become-hipaa-complianthttp://www.audiology.org/  | HIPAA privacy manual HIPAA security manual How to become HIPPA Compliant |
| HIPAA   |  | February 17, 2010<br>August 18, 2010   | http://www.audiology.org/practice/compliance/Pages/20100203_HIPAA.aspx  | Academy webpage updated with most current 2010 information on HIPAA.     |

| Federal<br>Regulation | Regulation Description | Compliance<br>Deadline | AAA & Other Resources Access to some links may require an AAA password  | What's Included  |
|-----------------------|------------------------|------------------------|---|--|
| HIPAA                 |                        | February 22, 2010      | https://webportal.audiology.org/Purch<br>ase/ProductDetail.aspx?Product_cod<br>e=fed0079c-1510-df11-af97-<br>001321c90fe0 | 35-minute Online E-Learning overview HIPAA Seminar - Due to the American Recovery for Reinvestment Act of 2009 (ARRA, also known as the "Stimulus Bill"), there are new HIPAA requirements. Information about business agreements, data breaches, and electronic health records and incentives are included. |
| HIPAA                 |                        | February 22, 2010      | https://webportal.audiology.org/Purch<br>ase/ProductDetail.aspx?Product_cod<br>e=6a3850d4-5710-df11-af97-<br>001321c90fe0 | 2-hour Online E-Learning Seminar - Due to the American Recovery for Reinvestment Act of 2009 (ARRA, also known as the "Stimulus Bill"), there are new HIPAA requirements. Information about business agreements, data breaches, and electronic health records and incentives are included.                   |
| HIPAA- HITECH         |                        | February 22, 2010      | http://www.btlaw.com/files/ALERT%20<br>%20Healthcare_HITECH%20Act%20Br<br>each%20Notification%20Rule.pdf                  | Summary of notification requirements upon discovery of a breach of unsecured protected health information. HIPAA changes due to ARRA ("stimulus bill")   |
| HIPAA                 |                        |                        | http://www.audiology.org/practice/compliance/Documents/OCR_privacy.pdf  |  |

| Federal<br>Regulation | Regulation Description   | Compliance<br>Deadline                                   | AAA & Other Resources Access to some links may require an AAA password  | What's Included   |
|-----------------------|--|--|---|---|
| HIPAA - privacy       |  |  | http://www.cbsnews.com/video/watch/?id=6412572n&tag=related;photovide  ohttp://www.audiology.org/practice/compliance/Pages/Compliance20100506. aspx   | CBS news video about data stored on copy machines, potential for privacy breach from data stored on digital copiers & privacy Practice Compliance Committee (PCC) notice. |
| NPI                   | Audiologists are required to have their own unique NPI, which stays with the audiologist for his or her career. Tests completed by audiologists should not be billed incident-to. Audiologists providing services to Medicare beneficiaries are <b>require</b> d to have a Provider Transaction Access Number (PTAN) | May 23, 2007   | https://nppes.cms.hhs.gov/NPPES/StaticForward.do?forward=static.instructions http://www.audiology.org/practice/reimbursement/medicare/Pages/medicare20080301.aspx   | Obtaining NPI   |
| OSHA                  | According to OSHA, healthcare facilities include hospitals, clinics, dental offices, outpatient surgery centers, birthing centers and nursing homes. Applicability to audiology includes primarily blood borne pathogens and sterilization.  | January 19, 1988<br>August 15, 1988<br>February 27, 1990 | http://www.audiology.org/resources/documentlibrary/Pages/InfectionControl.aspx http://www.audiology.org/Documents/ AN2009Handouts/LM501_Klodd.pdf http://www.osha.gov/pls/oshaweb/owadisp.showdocument?ptable=directives&p_id=2570 http://www.osha.gov/SLTC/healthcarefacilities/index.html | OSHA requirements, general information  |
| Medical Records       | The length of time you should retain a document depends on the action, expense or even the document records. Guidance may be different from state to state; each state's insurance commission should be consulted for that state's specific guidance.  |  | http://www.audiology.org/practice/compliance/Pages/medicalrecordsretention.aspx   | General guidelines and timetables on retaining records  |

| Federal<br>Regulation | Regulation Description  | Compliance<br>Deadline   | AAA & Other Resources Access to some links may require an AAA password  | What's Included   |
|-----------------------|---|--|---|---|
| OIG OIG Fraud Alert   | The mission of the Office of Inspector General (OIG), as mandated by Public Law 95-452 (as amended), is to protect the integrity of Department of Health and Human Services (HHS) programs, as well as the health and welfare of the beneficiaries of those programs.   | December 19,<br>1994<br>February 2000<br>August 2002<br>September 2010 | http://oig.hhs.gov/ http://oig.hhs.gov/fraud/docs/alertsan dbulletins/121994.html http://oig.hhs.gov/fraud/docs/alertsan dbulletins/SABGiftsandInducements.p df http://www.oig.hhs.gov/fraud/hotline/ http://www.oig.hhs.gov.report_fraud/ OIGFradForm.asp http://www.oig.hhs.gov/index/asp  http://oig.hhs.gov/fraud/docs/alertsan dbulletins/office%20space.htm hotline.oig@dc.gov http://oig.hhs.gov/fraud/docs/advisory opinions/2010/AdvOpn10-16.pdf http://www.cms.gov/PhysicianSelfRef erral/65_Self_Referral_Disclosure_Pro tocol.asp#TopOfPage | Opinion on gifts Opinion on Medicare charges General information Hotline Rental space-physicians Opinion on cochlear implant manufacturer repair warranty compensation Medicare Self-Referral Disclosure Protocol |
| OIG Work Plan         | The <b>OIG</b> Work Plan sets forth various projects to be addressed during the fiscal year by the Office of Audit Services, Office of Evaluation and Inspections, Office of Investigations and Office of Counsel to the Inspector General. The Work Plan includes projects planned in each of the Department's major entities including CMS. |  | http://oig.hhs.gov/publications/docs/workplan/2010/Work Plan FY 2010.pdf  | 2010 OIG work plan (to be updated annually)   |
|                       |   |  |   |   |